

8th International Conference on the Valuation of Plant Machinery and Equipment

18–20 September 2013

Hotel Astoria, 39 Bolshaya Morskaya,
190000 St Petersburg, Russia



Top 5 reasons to attend:

- 1 Keynote address from Sir David Tweedie, Chairman of the International Valuation Standards Council
- 2 Excellent opportunity to exchange business information and network with associates from around the world
- 3 Assess market based factors in valuation of big ticket items including rail and freight markets; aircraft and marine assets
- 4 Learn of the opportunities and prospects of valuation professional co-operation between China and other countries including Russia
- 5 As well as market specific talks, attend financial sessions on insurance valuations, banking and transfer pricing

Book your place today:

 www.icvpme.org



International Conference on the Valuation of Plant Machinery and Equipment

ICVPME – 2013 St Petersburg, Russia

Table of Contents

Organising Groups Acknowledgement	3
Conference Event Schedule	4
Hotel Registration	6
Special Events	7
Tourist Attractions	8
Speaker Biographies	9
Conference Registration and Fees	11

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A Message from the Chairman

The 8th ICPVME is a unique event at which the plant, machinery and equipment valuers and appraisers of the world gather together with three important aims:

- firstly, to hear and learn from inspiring speakers – all experts in their chosen topics;
- secondly, to discuss matters of mutual interest and 'hot topics' of concern to the profession;
- thirdly, to enjoy the fellowship of like-minded colleagues from around the world.

Once again, the hard-working volunteers on this organising committee, with the professional assistance of the RICS conferences team, have produced a wonderful opportunity to gather together in the vibrant city of St Petersburg to fulfil all three aims.

You will see that speakers from around the world are coming to talk on a wide variety of topics and we hope and fully expect that the programme, together with the varied and exciting social events, will encourage a splendid attendance in St Petersburg.

We are especially honoured and excited that Sir David Tweedie, Chair of the International Valuation Standards Council, will be joining us and will speak at the conference to provide us with his vision of the appraisal and valuation profession.

We are once again grateful to our underwriting patrons, the American Society of Appraisers, the Royal Institution of Chartered Surveyors, and the Australian Property Institute, for their continuing support; this is the fourth conference which has benefited from the active support of these organisations and this patronage has enabled the international committee and the 2013 organisation committee to commit to a level of facility and presentation which would otherwise be impossible.

We are also indebted to our sponsors who have supported the conference financially and defrayed some of the costs of the conference as will be acknowledged during the event. Further opportunities for sponsorship are still available and any interested organisations should contact me accordingly; I would be glad to hear from you!

I look forward to seeing you all in St Petersburg in September.

With best wishes

Peter Singleton, MA, MRICS Chairman, International Plant and Machinery Valuation Committee

Thank you

To the 2013 International Plant and Machinery Valuation Committee.

Planning Subcommittee

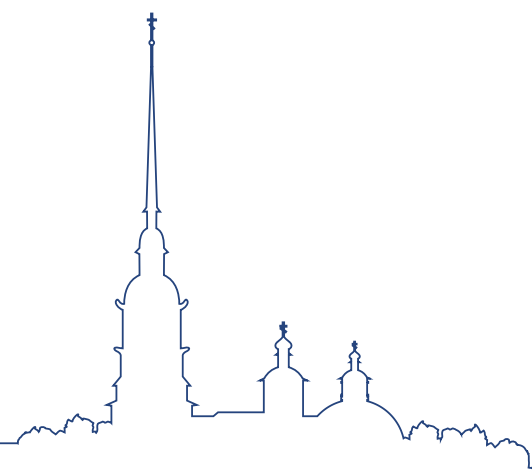
Without the hard work and dedication of those on the conference committee, it would be impossible to make this important event a reality.

Conference Committee Members

Peter Singleton, MA, MRICS
Ross Henderson, AAPI, CPV, MRICS
Rodney Hyman, LFAP, FRICS, ASA, FPINZ
Lee P. Hackett, FASA, FRICS, CRE
Richard Berkemeier, ASA
Robert W. Clark, ASA
Pete Campbell, ASA
Rajeev Shah, FRICS, CFA
Chengjun Wang, PhD, FCPV, FRICS, CPA, ASA
Kevin Reilly, ASA
Alexander Lopatnikov, ASA
Madame Liu Ping, CAS

Networking at the ICPVME 2013

Have your say at the ICPVME
by using our twitter hashtag – **#ICVPME**





International Conference on the Valuation of Plant Machinery and Equipment

Programme

Wednesday 18 September 2013

0830	Registration and refreshments	
0900	Business valuation for fixed asset appraisers	<ul style="list-style-type: none"> Income approach – business vs specific assets Explanation of business valuation methodologies Challenges: discount rates, cash flows and asset specific discounts Cost approach consideration Ray Rath , Managing Director, Global View Advisors
1030	Networking refreshments	
1100	Economic obsolescence	<ul style="list-style-type: none"> Economic obsolescence and fixed assets Ray Rath , Managing Director, Global View Advisors
1230	Lunch	
1330	The complete cost approach	<ul style="list-style-type: none"> Current cost analyses and appropriate indirects Physical deterioration techniques Quantification of operating (functional) obsolescence Mike Remsha , Managing Director and Vice President, American Appraisal Associates, Inc
1500	Networking refreshments	
1530	The complete cost approach (continued)	<ul style="list-style-type: none"> Identifying and quantifying economic obsolescence Other deductions in the cost approach to value The presentation will discuss all aspects of the cost approach: the current cost with appropriate indirects, and all forms of depreciation and obsolescence. Special emphasis will be placed on functional and economic obsolescence through real world examples. Mike Remsha , Managing Director and Vice President, American Appraisal Associates, Inc
1700	End of conference day one	
1900–2100	Welcome reception at the Astoria Hotel	

Thursday 19 September 2013

0830	Registration and refreshments	
0900	Welcome	Peter Singleton , Director – Machinery & Business Assets, Jones Lang LaSalle
0915	Keynote address	Speaker to be confirmed
0945	International valuation standards: the Russian perspective	Speakers to be confirmed
1030	Current trends in cross-border valuations performed for financial reporting purposes	<ul style="list-style-type: none"> Local country vs. reporting country nuances Valuer perspective vs. auditor function Speaking a common valuation language Recent case studies Matthew Tanner , Principal, PricewaterhouseCoopers LLP
1100	Networking refreshments	
1130	The value of investments in the oil and gas industry	Speaker to be confirmed
1200	Contribution from professional societies	
1230	Lunch	
1330	Practical application of standards	Peter Singleton , Director – Machinery & Business Assets, Jones Lang LaSalle
1400	Romanov Rip Off	<ul style="list-style-type: none"> Forensic examination Paralleling techniques used in a variety of forensic applications such as aircraft and equipment Mona Miller , Master Gemologist Appraiser Director, Pacific Gem Lab Inc
1430	Valuing investment in mobile networks	<ul style="list-style-type: none"> Fast technology changes: overcoming the valuation challenges technology changes The need for multi-standard equipment Natalia Kozlova , Deputy to Director of Mobile Assets, Rostelecom
1500	Networking refreshments	
1530	Market-based factors and their effect on business aircraft valuations	<ul style="list-style-type: none"> Aircraft age and utilisation Pre-owned inventory for sale and days-on-market Brand awareness and perception of brand quality Product support, product life cycle management and new product development Speaker to be confirmed
1600	Marine asset appraisal and the three approaches to value	<ul style="list-style-type: none"> Cost approach – where do you get the necessary data? Comparable sales approach – are the really comparable? Income approach – can it be done? Norm Laskay , Dufour, Laskay & Strouse, Inc
1630	The global rail passenger and freighter market	<ul style="list-style-type: none"> Valuing rail assets Rail – great assets but with a potential dark side Assessing current and future rail asset values Craig Akins , Head of EMG, National Bank of Australia
1700	End of conference day two	
2000–2200	Gala Dinner at the Astoria Hotel	



Programme

Friday 20 September 2013

0900	The valuation impact of the investment paradigm in natural resources	<ul style="list-style-type: none"> • Explore the myriad of investment risks in both rapid growth and established markets • Discuss the impacts these risks have on valuations of capital assets <p>Hakob Sarkissian, Partner – EMEA Emerging Markets Center, Ernst & Young Robert Stall, Principal, Ernst & Young</p>
1000	Insurance valuations	<ul style="list-style-type: none"> • Definitions • Electronic data capture and bar-coding • Research and calculations • “Soft costs” • Costing data base <p>David Zovitsky, Reinersten Valuation Services</p>
1030	Current banking issues and challenges ahead	<ul style="list-style-type: none"> • Current Basel issues and impact on the global banking industry • Collateral and the appraiser and the value equation within banking • Ethics in the current banking culture • The current regulatory environment. Are regulators up to the task of policing the banking industry? • Developments since the financial crisis. Who do we blame and how do we get back to fixing? <p>Speaker to be confirmed</p>
1100	Networking refreshments	
1130	The value of international valuation standards in local markets	Speaker to be confirmed
1200	Valuation in developed and non-developed markets	<ul style="list-style-type: none"> • Analysis of physical and economic depreciations; analysis of useful lives • Machinery under higher variation of value • Public policies that can affect the value of machines • How the machinery’s market value is affected in these markets by different methodologies (comparative, income and cost) • Machinery’s market value compared among South America, US and Europe • Market value vs product profitability <p>João Carlos Papaleo Mynarski, CEO, Mynarski International Valuation</p>
1230	Valuation in extractive industries: the asset make up of a mineral company and the latest IVS for the industry	<ul style="list-style-type: none"> • How extractive companies are different and what is unit of valuation in extractive industries • Challenges in valuing mineral projects and companies • IVS for extractive industries and valuation best practices <p>Alexander Lopatnikov, Managing Director, American Appraisal</p>
1300	Lunch	
1400	Valuation development and PME valuation practice in China: introduction to the development of Chinese valuation profession Plant, Machinery & Equipment (PME) valuation in China	<ul style="list-style-type: none"> • Opportunities and prospects of valuation professional cooperation between China and other countries including Russia • Core competence and irreplaceability of the valuation profession in China <ul style="list-style-type: none"> • Service scope of PME valuation under Chinese Valuation Standards (CVS) – public offering and asset restructuring, M&A, mortgage valuations, etc. • Methods used in PME valuation and their improvement • The establishment, improvement and revision of PME valuation standards • Recent development of PME price database <p>Madame Liu Ping, Vice President & Secretary General of China Appraisal Society (CAS)</p>
1430	Professional ethics in valuation	Speaker to be confirmed
1500	Valuation of plant and machinery in asset heavy industry	Speaker to be confirmed
1530	Networking refreshments	
1600	Transfer pricing for valuers	Speaker to be confirmed
1630	Professional development	<ul style="list-style-type: none"> • Valuation at the core of economic stability • Building a global valuation practice • Need for international valuation standards and convergence of national standards <p>Sir David Tweedie, Chairman, IVSC</p>
1700	Close of conference	
1900	Optional tour of vodka museum and vodka tasting	



International Conference on the Valuation of Plant Machinery and Equipment

Conference Venue – Hotel Astoria



The conference will take place in the iconic and historical Hotel Astoria.

Since 1912 Hotel Astoria has lived through the 1917 Bolshevik revolution, two world wars, Perestroika, the collapse of the Soviet Union and formation of the new Russian economy. A bastion of aristocratic traditions, it is one of the few truly Russian luxury brands to survive the turbulent history of the 20th and 21st centuries.

The luxurious Hotel Astoria captures the essence of Russia with an authentic experience steeped in comfort and elegance. Rocco Forte's five-star tribute to sophisticated travelling reflects the noble history of St Petersburg, with interiors scrupulously designed to recreate the grandeur synonymous with this historic city.

Hotel Astoria occupies an unrivalled setting in St Isaac's Square at the hub of St Petersburg's vibrant city centre. St Isaac's Cathedral stands opposite Hotel Astoria, and short distances away are the renowned Hermitage Museum and the busy Nevsky Prospect.

Delegates can take advantage of a special rate at the Hotel Astoria. When delegates receive confirmation of registration a hotel reservation form will be supplied (please note there are a limited number of rooms available so early booking is advisable.)

www.thehotelastoria.com

Other Accommodation Options

Additional hotels in the area:

W St. Petersburg www.wstpetersburg.com

Nevsky 3 www.nevsky3.ru/en

Comfort Hotel www.comfort-hotel.ru

Petro Palace Hotel www.petropalacehotel.com

Demidov Hotel www.demidov-hotel.com

Casa Leto Hotel www.casaletto.com

Old Vienna Mini Hotel www.old-spb.ru/eng/vena.html

Herzen House Hotel www.herzen-hotel.ru

Residence Mini-Hotels www.residencehotels.ru

Central Inn Mini-Hotel www.central-inn.ru

Northern Lights Russia www.nlightsrussia.com

Russian Visa Applications*

For advice on how to apply for a Russian visa please go to www.cibt.com – you can select your country from the opening page. (CIBT can make the application on your behalf but their site is also an excellent source of information and advice.)

*Please note processing times may differ per country of residence.

Documents required for visa application:

- **Passport** – with a least one blank page and six months validity beyond the dates of your requested visa.
- **Photographs** – two colour, passport-type photographs
- **Business Introduction Letter** – a letter of introduction from your company
- **Russia Business Invitation Letter** – please note, if staying at the Hotel Astoria, they will issue you with an invitation.
- **Visa Application form** – the Russian consulate has instituted a web-based visa application form which can be found at <https://visa.kdmid.ru>.

Book your place today:

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Special events

Become acquainted Welcome Reception!

Wednesday 18th September 2013

Astoria Hotel 1900 – 2100

Join our committee as we meet new friends and renew old acquaintances for welcome drinks in the beautiful Winter Garden room.

This event is included in the 3 day conference registration fee.

Guests and companions must pay an additional fee of 1,500 RUB (€36). Delegates attending the 1 day workshop are also more than welcome to attend for this additional fee.



Gala Dinner

Thursday 19th September 2013

Astoria Hotel 2000 – 2300

Enjoy a Russian banquet, accompanied by traditional music. Afterwards you will be treated to a spectacular traditional Cossack show. Dress code is business attire for men and cocktail dresses for women.

The event is included in the 3 day conference registration fee.

Guests and companions must pay an additional fee of 3,360 RUB (€80).



Tour of Vodka Museum and Vodka Tasting

This optional excursion is planned for the evening of Friday 20th September

The museum, a very short walk from the Astoria Hotel, gives a fascinating insight into the Russian history, culture and drinking traditions. During the guided tour around museum you will hear about the vodka's origin, Russian dining traditions, Russian vodka Kings, and get to understand the close link between the history of the Russian State and the history of this strong drink.

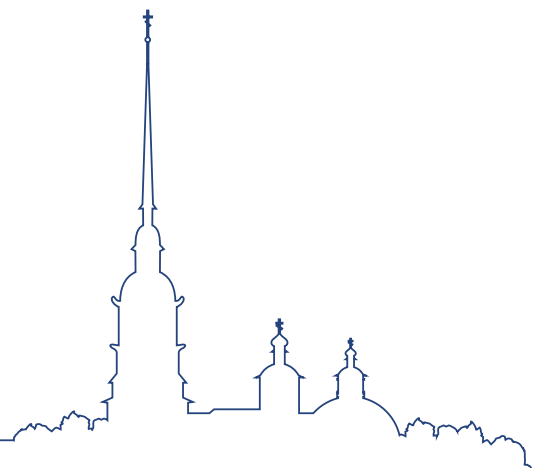
The tour finishes with some vodka tasting in a traditional vodka room where delegates will enjoy various vodka shots accompanied by Russian savoury vodka snacks "zakuski".

There is also the option to then stay on and enjoy dinner in the accompanying restaurant "Russian Vodka Room No. 1".

www.vodkamuseum.su

Please note this is not included in the registration fee but we are happy to book it on your behalf; please select Tour of Vodka Museum and Vodka Tasting on the booking form.

The cost per delegate is 500 RUB (€12), payable locally.





International Conference on the Valuation of Plant Machinery and Equipment

Tourist attractions in St Petersburg

Undoubtedly one of the world's most beautiful cities, St. Petersburg is steeped in culture and activities; high art, lavish architecture, wild nightlife, an extraordinary history and rich cultural traditions that have inspired and nurtured some of the modern world's greatest literature, music, and visual art.

Among the array of beautiful sights, canals, cathedrals and palaces are the following:

The Hermitage Museum/The Winter Palace is St Petersburg's prime attraction, a massive palace-museum showing the highlights of a collection of over 3,000,000 pieces spanning the globe. The Hermitage is truly one of the world's great museums, with an imposing setting displaying priceless works by Rembrandt, Leonardo, Michelangelo, Rubens and more.

Russian Museum, holds an extensive collection of Russian paintings and sculpture. The main building, the Mikhailovskiy Palace houses the main exhibits, and the Russian Museum also oversees the permanent and temporary exhibits at the Stroganov Palace, Marble Palace and Mikhailovskiy Castle.

The Admiralty. North end of Nevsky Prospect (Next to the Hermitage). Not open to visitors, but worth seeing from the outside.

Ethnographic Museum. (Next to the Russian Museum Mikh ailovskiy Palace). An interesting and educational display of the traditions and costumes of various ethnic groups found in the lands of the former Russian Empire.

Church of our Saviour on Spilled Blood. A traditional style Russian church built on the spot where Tsar Alexander II was assassinated in 1881. The interior is elaborately decorated with over 6000sqm of mosaics.

Saint Isaac's Cathedral, St. Isaac's Square. It was built in 1818 and is a major attraction in the city. It is the third highest cupola cathedral in the world. There are night time visits, too, and the view from the colonnade (observation deck) is one of the best views of the city, for those who are willing to climb 400 steps.

Mariinsky Theatre is world-class for both opera and ballet. There are English supertitles for operas sung in Russian; operas in other languages have Russian supertitles. Performances are offered in two halls: the main theater, and the newly-built Mariinsky Concert Hall.

Mikhailovskiy Theatre. The exterior is not as recognizable as the Mariinsky, but the interior is nearly as grand, and the theatre hosts both Russian and foreign headliners in opera and ballet.

Canal boat tours. A tour of the canals by boat is a great way to see the city. The typical tour is through the Moika, out to the Neva to see the Peter and Paul Fortress and the Cruiser Aurora, then in through the Fontanka (sometimes as far as the Mariinsky Theater).

Nevsky Prospect. The main street in the city of St Petersburg which contains the majority of the city's shopping and nightlife, as well as sights such as the Rastrelliesque Stroganov Palace, the huge neoclassical Kazan Cathedral, the Art Nouveau Bookhouse, Elisseeff Emporium, half a dozen 18th-century churches, a monument to Catherine the Great, an enormous 18th-century shopping mall, a mid-19th-century department store, the Russian National Library, and the Anichkov Bridge with its horse statues.



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Speaker biographies

Peter Singleton

Jones Lang LaSalle

Peter Singleton is a Member of the RICS and is Lead Director for the plant and machinery department at Jones Lang LaSalle based in the UK.

He has been involved in the profession for over 35 years and his work has involved valuations for all purposes in numerous industry sectors. He has operated extensively in Europe and the UK but has also dealt with valuations in many other countries. He is a past Chairman of the RICS Machinery Committee and has been an examiner for the RICS examinations. He has spoken at a number of conferences both in the UK and internationally. He is Chairman of the organising committee for this conference.

Michael Remsha

American Appraisal Associates

Michael J. Remsha, P.E., ASA, CMI, is a Managing Director and Vice President with American Appraisal Associates, Inc. in Milwaukee, Wisconsin. In this capacity, he provides direction and technical support on the valuation of special purpose and personal property, specializing in utilities and the petrochemical industries. Mr. Remsha has extensive experience in the valuation of electrical generating plants and oil refineries. He has valued properties throughout the World and has been a full time appraiser since 1977.

Madame Liu Ping

China Appraisal Society (CAS)

Madame Liu is presently the Vice-President & Secretary General of China Appraisal Society (CAS), Member of Board of Trustees, International Valuation Standards Council (IVSC), Executive Vice President of World Association of Valuation Organisations (WAVO), Fellow of Royal Institute of Chartered Surveyors (RICS), International Advisory Council Member of Appraisal Foundation (United States), Accredited Senior Appraiser of American Society of Appraisers (ASA), Member of Appraisal Standards Committee, Ministry of Finance, Member of Chinese Accounting Standard Committee, Member of Chinese Enterprise Internal Control Standards Committee, Standing Member of Accounting Society of China, Standing Member of Chinese Institute of Certified Public Accountants (CICPA) and Member of Listed Company M & A Advisory Committee, CSRC.

Sir David Tweedie

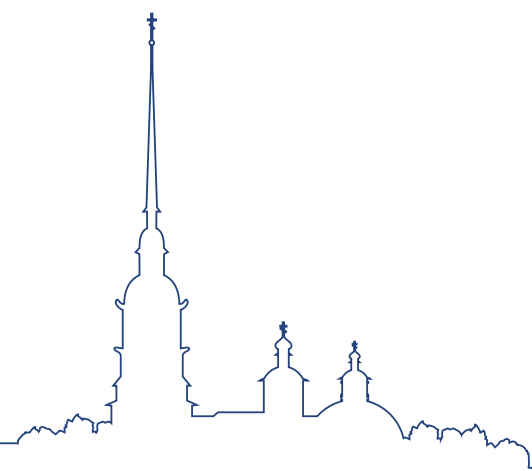
International Valuation Standards Council

Sir David Tweedie was elected as chairman of the International Valuation Standards Council in October 2012. He was previously the first chairman of the International Accounting Standards Board (IASB) from 2001 until his term ended in June 2011. In 2001, only a handful of countries used international financial reporting standards (IFRS) but by 2011 over 120 countries required or permitted their use. During his tenure at the IASB he met on a regular basis with government ministers and senior officials in many of the world's major economies. He was a member of the Financial Stability Board and came into regular contact with national and international financial regulators. He was knighted in 1994 and has received many other honours and awards in recognition of his service to the accounting profession.

Matthew Tanner

PricewaterhouseCoopers LLP

Matthew Tanner is a Principal in PwC's valuation practice in New York. Matt has visited and performed valuations for thousands of facilities across North America and in more than 25 countries throughout Europe, South America, and Asia. His recent experience includes industrial manufacturing plants, steel mills, telecom, food processing, bottling plants, chemicals, pharmaceuticals, and automotive facilities, amongst others. He received his dual degree in Economics and International Relations from Connecticut College in New London, CT, USA, and began his valuation career working in Moscow in 1993. He is a member of both the American Society of Appraisers and the American Bankruptcy Institute.





International Conference on the Valuation of Plant Machinery and Equipment

Speaker biographies

Alexander Lopatnikov

American Appraisal

Since joining American Appraisal in 1997, Mr. Lopatnikov was involved in numerous projects as a financial valuation consultant, and director. His responsibilities in American Appraisal include managing valuation opinion and advisory services to major metals and mining companies operating in Russia, China, Kazakhstan, Mongolia, South Africa, North and Central America and Australia, including Norilsk Nickel, Molycorp, Polymetal, ENRC, Rusal, Kazakhmys, Evraz, Mechel, Severstal-Resource, Petropavlovsk, IRC Ltd, Mongolian Mining Corporation, UMMC, Sinochem, Metalloinvest, Sino Oil and Gas Holdings and others. Mr. Lopatnikov successfully completed numerous advisory and valuation engagements for purposes of mergers and acquisitions, IPO and debt financing, fairness opinions, financial reporting, and risk management. He is a leader of American Appraisal Global Extractive Industries Team and part of the expert group set up by the International Valuation Standards Council working to develop IVS valuation standards for extractive industries. Mr. Lopatnikov is a member of the Russian Society of Appraisers, Royal Institution of Chartered Surveyors (RICS), the Canadian Institute of Mining, Metallurgy and Petroleum, the Hong Kong Mining Investment Professionals Association and a Candidate Member of the American Society of Appraisers.

Hakob G. Sarkissian

Partner, General Director – Ernst & Young Valuation and Advisory Services

Hakob Sarkissian is a Partner and General Director in Ernst & Young's Valuation Advisory Services in Moscow, Russia. He has been active in the appraisal industry since 1995. Mr. Sarkissian specializes in valuing machinery and equipment in numerous industries including oil & gas, engineering, technology, metals and mining, transportation and utilities. Mr. Sarkissian is the author of several articles published in scientific periodicals and compilations of international conferences. He also penned a paper on dynamics theory and analysis and seismic stability of structures. Prior to joining Ernst & Young, Hakob was employed as a building structures research engineer - mathematician, developing mathematical methods and software in areas such as structural dynamics, continuum mechanics, seismic stability, and building structures.

Robert J. Stall

Principal – Ernst & Young Transaction Advisory Services

Robert Stall is a Principal in Ernst & Young's Transaction Advisory Services group and is the Americas Director of the Capital Equipment Group. He has been active in the appraisal industry since 1987. Mr. Stall specializes in valuing machinery and equipment in numerous industries. These studies have addressed a variety of value premises, including fair market value, fair value, investment value, liquidation value and forced liquidation value. These studies have been conducted for the purpose of financial and tax allocations, residual forecasting, sale-leaseback financing, asset based financing, bankruptcy proceedings, interest expense apportionment, ad valorem tax and litigation.

Norman Laskay

Dufour, Laskay and Strouse

Norman F. Laskay is a graduate of Maine Maritime Academy and has sailed as a deck officer on U.S. and foreign flag freighters. He has been an independent marine surveyor of hull and machinery for over 30 years, becoming a Certified Marine Surveyor with the National Association of Marine Surveyors (NAMS) in 1980. As a member of the American Society of Appraisers (ASA) he has held offices in the New Orleans chapter including president, and has previously written several articles and letters on marine equipment valuation for the ASA journal and for the NAMS newsletter. He wrote the current text for the ASA Commercial Marine appraisal specialty examination, an ASA course on valuing commercial and recreational marine equipment, and a chapter on marine appraisal for the current edition of the ASA textbook, "Valuing Machinery and Equipment". In 2009 he was accepted by the Royal Institution of Chartered Surveyors.

David Zovitsky

Reinerstein Valuation Services

David has more than 18 years experience in the valuation of Assets for Insurance Declaration purposes. Trained as an Architect, he became involved in construction costing which led him to conduct valuations of buildings and later Plant Machinery and Equipment. David has been fortunate enough to be involved with the valuation of buildings, plant, machinery and equipment on every continent. He has been a guest speaker at the Institute of Risk Managers as well as the Tertiary Institute of South Africa. He is currently the Managing Executive of Reinertsen Valuation Services, A Division of Marsh (Pty) Ltd.

International Conference on the Valuation of Plant Machinery and Equipment

Venue: Hotel Astoria, 39 Bolshaya Morskaya,
190000 St Petersburg, Russia

18-20 September 2013 Conference code: 13845

Delegate Fees Please select one of the following:

Options	Price
<input type="checkbox"/> Full conference package 18th–20th September 2013	36,500 RUB (€842)
<input type="checkbox"/> 1 day workshop only 18th September 2013	11,200 RUB (€258)

Special Events Please select from the following:

Options	Price
<input type="checkbox"/> Welcome reception (18th September 2013) – Guests/Companions	1,500 RUB (€35)
<input type="checkbox"/> Gala Dinner (19th September 2013) – Guests/Companions	3,360 RUB (€78)
<input type="checkbox"/> I would like to attend the Tour of Vodka Museum and Vodka Tasting (20th September 2013)	

Delegate Information (For multiple bookings please copy this page)

Title _____ First name _____

Surname _____

Job title _____

Organisation _____

Address _____

_____ Postcode _____

Tel _____

Mobile _____ (For use in an emergency on the day of the event)

Email _____ (Please write your email clearly)

Specific requirements _____

RICS Membership no. _____

Signed _____

Date _____

Book your place today

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 RICS Conferences
Surveyor Court, Westwood Way,
Coventry CV4 8JE

Please quote this marketing code when you register:

RICS Conferences Terms and Conditions

On completion, this form represents a legally binding contract in which the following terms and conditions apply:

- This event is organised by RICS Conferences, a department of RICS.
- Invoices will be issued within 10 days of RICS receiving your booking. Payment is required within 7 days of the invoice being issued
- Confirmation of registration and a receipt will be emailed to each delegate. Please visit www.icvpme.org for full event information, venue details and location map.
- Cancellations must be made in writing and will be subject to a 10% administration charge, but no refunds can be made for cancellations notified within 14 days of the event. Substitute delegates will be accepted at any time. Transfers will not be accepted.
- Payments should be made in Rubles (Rub), by International Monetary Order, by credit card or by cheque drawn upon a UK bank.
- RICS Conferences is not liable for bank charges or any other costs incurred by delegates in attending the event.
- RICS Conferences accepts no responsibility for the views or opinions as expressed by speakers, chairman or any other persons at the event.
- RICS Conferences checks venues for accessibility. Please let us know if you have access or other requirements.
- RICS Conferences reserves the right to refuse entry to delegates if it chooses.
- RICS Conferences reserves the right to change the venue and/or speakers at any time and without prior notice.
- RICS Conferences also reserves the right in its absolute discretion to cancel the event.

Data Protection

RICS will always make sure you receive compulsory communications such as those relating to the administration of your membership, renewal notices, regulation and conduct, practice and guidance notes and AGM information.

Furthermore, RICS would like to use the contact details that you have provided to us in relation to the communications described below (including by email/telephone, where appropriate). Please tick the relevant boxes below:

If you do not wish to receive additional communications from RICS about membership and the profession, tick here

If you do not wish to receive additional communications from RICS about RICS conferences, events, products, services and training (some of which may complement your CPD requirements), tick here

If you do not wish to receive additional communications from RICS detailing offers from third parties with whom we have negotiated special deals for members*, tick here

RICS would like to pass your details (including email address and phone number) to selected third parties pre-approved by RICS so that they can let you know from time to time about offers, products and services. Please tick here if you wish to receive communications from these third parties by email, by post and by phone.

(*For a full list of RICS affiliated third party partners visit www.rics.org/benefitsplus)

Method of payment – Please tick appropriate box. Registration will not be processed until payment is received.

Local authorities can be invoiced on receipt of a purchase order number.

Purchase order number _____

Cheque – Cheques should be crossed and made payable to RICS

BACS – Sort code 56-00-45, Account No 30786339
Natwest Bank, 24 Broadgate, Coventry CV1 1ZZ

BACS payment made £ _____

BACS reference _____

Date of transfer _____

Please quote the conference code **13845** on your Remittance Advice and forward to BACS@rics.org

On receipt of payment and your booking form, a confirmation email and VAT receipt will be sent to each delegate. Please visit www.icvpme.org for full event information, venue details and location map.

Full conference package includes attending on 18, 19 & 20 September, conference documentation, refreshments & lunch. Delegates attending the 1 day workshop must pay an additional fee for the welcome reception. Guests and companions must pay an additional fee to attend either the welcome reception or the gala dinner. Delegates attending the Tour of the Vodka Museum and Vodka Tasting will need to pay locally.

Credit/debit card – Mastercard, VISA, Maestro, Delta. Please note that the three digit security number printed on the reverse of the card is required to make a payment with credit/debit cards. Bookings can be made by phone if paying by credit/debit card.

Please charge £ _____ to my credit/debit card

Please tick credit/debit card to be charged

Mastercard Visa Maestro Delta

Card No

Security No Issue No (Maestro only)

Valid from Expiry date

Cardholder's signature _____

Billing address (if different from above)

VAT No 584940013